

## Process of Thesis Proposal Examination

### Master of Arts in Korean Studies, Chulalongkorn University

#### 1. Thesis Proposal Preparation

Students can take thesis proposal examination when they complete these specifies cirtirias:

1. Students must enroll the required course works provided by Korean studies program at least 6 credits.
2. Students select a thesis topic and a thesis supervisor as soon as possible.

#### 2. Thesis Proposal Committee Designation

-Students make thesis proposal according to the thesis format and check to ensure that thesis topic is the original one.

- Students submit thesis proposal to the program to be considered for designing the thesis committee consisting at least 3 members

● **The chairman**: must be a full-time, research-active Korean studies program member with expertise in research area addressed in the thesis, or, other University departments.

● **The advisor**: must be a regular instructor; hold a Ph.D. degree or equivalent or have at least an academic title of no less than an associate professor in the particular field or related field of study and have experience in conducting research in addition to the advisor's own graduate studies.

● **External Examiner**: must be an external regular instructor or experts in recognized university or institute with Doctoral Degree or equivalent to or have an academic position not less than Associate Professor in or related to that area.

#### 3. Proposal Examination

3.1. The advisor, thesis committee, and student will together determine the date and time of the examination. The student will deliver the written proposal to the members of the Examination Committee, at least four weeks in advance of the date of the examination. Students inform **the date and time\*\*** of the examination to the Program.

**\*\*The student are responsible for scheduling the date and time of examination with the Research Advisory Committee members.**

2. Students must fill out the thesis proposal defense request form (F-36-GS-CT05 form) via online system at <http://thesis.grad.chula.ac.th/>

3. Graduate School appoints the Thesis Proposal Examination Committee and approves the examination date.

4. Student takes the Thesis proposal examination at the same date specified in the document of the Thesis Proposal Examination Committee appointed by the Graduate School.

“The proposal defense consists of an oral presentation by the student (lasting no longer than 20 minutes), followed by questions from the examining committee members to explore the student’s knowledge of the literature, theoretical and conceptual issues, and methods required to support the proposed research. When there are no more questions, the student is excused from the room. After the committee has discussed the examination and reached a decision, the student will be invited back into the room and informed of the examination result.”

5. Program reports the thesis proposal examination evaluation to Graduate school. The followings are the examination evaluation

5.1 PASSED: Program submits the name list of the Thesis Advisory Committee of at least 2 members and the thesis title to Graduate school.

5.2 PASSED WITH CONDITIONS: Student has to revise the proposal according to recommendations of the committee. Program Director must resubmit the result of a revision of thesis proposal exam.

5.3. NOT PASSED Student has to retake the oral thesis proposal defense exam. Program Director must resubmit the result of a revision of thesis proposal exam.

6. Graduate school appoints the Thesis Advisory Committee and approves the thesis title.

7. Program informs the Thesis Advisory Committee and the thesis title to student and submits to the Registrar

8. All the Thesis Advisory Committee and the thesis title are published in Graduate School website

### Changes in the thesis title and the advisory committee

1. Changes in the thesis title and the advisory committee can be done by submitting the request to the major advisor, Program Director and Dean of Graduate School.
2. Program Director and program committees approve the changes of thesis title and the advisory committee.
3. Program changes the thesis title and the advisory committee in thesis online system and submit to Graduate school

#### \*\*\*Notice\*\*\*

1. Student conducts research and contacts major advisor in person or other ways at least once per month. Student must report his/her progress and research performance to major advisor, the major advisor will assess the progress in research performance and gives the result P/S/U via website <http://161.200.133.6:443/thesisEvaluation/index.php> to Program Director and Dean of Graduate School every semester until the thesis is completed.