

## " Process of Final Thesis Defense Request

### Master of Arts in Korean Studies, Chulalongkorn University."

1. Student who is qualified to take the thesis defense examination are those who complete the following criteria:

1.1 The thesis title is approved not less than 60 days starting from the day when the thesis title and the Thesis Advisory Committee are approved by the Dean of Graduate school.

1.2 Thesis Advisor approves the examination date. After that Students arrange the examination date with the committee then inform the Program Officer.

1.3 Student must submit the thesis manuscript and abstract to the Thesis Committee at least 15 working days before the examination date.

2. Student fills out the "**Request for Thesis Final Oral Defense Appointment with Examination Committee (Interdisciplinary Program)**" form ( and submit together with the thesis manuscript and the evidence for Thesis Publishing for Graduation (1.published documents or 2. letter of acceptance from **academic journal** or 3. **Proceedings**) to the thesis advisor and the Program director for signature and submit all documents to Graduate School.

3. The procedure of Graduate School:

3.1 Appoint the date for returning the submitted documents

3.2 Issue the Invitation letters (Students are responsible for submit the letters to the thesis advisory committee members before the examination date) and the thesis examination result form (Students submit this form to the Program officer)

3.3 Issue the thesis format correction form

4. Student takes the thesis examination according to the agenda appointed by the Graduate School

4.1 The thesis Chairman must finalize the exam result of the thesis to students.

5. Students who pass thesis examination, they must revise thesis according to the recommendation of the thesis committee, resubmit to the advisor for approving and lastly submit the result of a revision of thesis to Graduate School.
6. Students submit the final thesis file to the Program in order to be verified for plagiarism-prevention via Turnitin Program which will be resulted in scores. Thesis advisor must sign for acknowledgement.

**7.The process of preparing the original copy of thesis and request for thesischecking format service.**

7.1. Student provides the Approval Page for Thesis Committee to sign. For the Abstract page ( Thai and English), it needs only the signature of the thesis advisory.

7.2. Student submits full-text thesis to the Graduate School together with these specified documentations below:

7.2.1 One non-binding of full-text thesis (With the real signature of the thesis committee in the Approval Page)

7.2.2 Full-text Thesis Submission form (Green Form) and Thesis format correction form (Yellow Form)

7.2.3 Turnitin report with the signature of thesis advisor

7.2.4. Thesis Publishing for Graduation Report

7.2.5 The original copy of thesis that was submitted to the process of thesis format checking.

8. Program officer submits the request for student's graduation to Graduate School
9. Graduate school gives consideration regarding referrals to the Chulalongkorn University Council for authorization of degree
10. Student is awarded the degree and then she/he can get certificate of Graduation and Transcript.